



Meeting: Harbour Committee

Date: 21 September 2020

Wards Affected: All

Report Title: Tor Bay Harbour Business Plan 2020-21

Is the decision a key decision? No

When does the decision need to be implemented? N/A

Cabinet Member Contact Details: Not a Cabinet function

Supporting Officer Contact Details: Adam Parnell, Harbour Master, 01803 853321, adam.parnell@torbay.gov.uk

1. Proposal and Introduction

1.1 This report presents a proposed harbour business plan for 2020/21.

2. Reason for Proposal and associated financial commitment

2.1 The DfT recommends that harbour authorities publish a business plan to ensure their long-term sustainability. The proposed business plan for 2020/21 (Appendix 1) is predicated on the budget agreed by the Harbour Committee on 24th September 2019; there are no new budgetary commitments as a result of this report.

3. Recommendation(s) / Proposed Decision

3.1 That the Harbour Committee approve the Harbour Business Plan.

Appendices

Appendix 1: Harbour Business Plan 2020/21.

Background Documents

DfT [Ports Good Governance Guidance](#)

Report Clearance

Report clearance:	Reviewed & approved by:	Date:
Chief Executive	Anne-Marie Bond	
Monitoring Officer	Amanda Barlow	
Chief Finance Officer	Martin Phillips	
Interim Director Place	Kevin Mowat	

Section 1: Background Information

1.	What is the proposal / issue? 1.1 The Tor Bay Harbour Authority adheres to the recommendation made in the Department for Transport's 'Ports Good Governance Guidance' document that it publish an annual business report to ensure the long-term viability of the harbour undertaking. This is updated and adopted annually by the harbour committee.
2.	What is the current situation? 2.1 In 2013 the harbour authority published its Port Masterplan, setting out its long-term strategic vision for the future direction of Tor Bay Harbour. In 2019 this was brought up to date with the publication of the Port Masterplan Addendum, which considered the next 5 years in greater depth. 2.2 The Harbour Business Plan for 2020-21 articulates how the <i>Addendum's</i> objectives will be progressed over the next 12 months. Where the <i>Masterplan</i> and the <i>Addendum</i> are strategic in nature, the Business Plan focuses on the operational actionable detail.
3.	What options have been considered? The following options have been considered: <ul style="list-style-type: none">- Not to publish an annual Business Plan and instead use the strategic guidance encapsulated in the <i>Addendum</i>. This does not provide sufficient actionable detail and is thus not recommended.
4.	What is the relationship with the priorities within the Partnership Memorandum and the Council's Principles? This project directly contributes to the following objectives: <ul style="list-style-type: none">• A Thriving Economy.• Thriving People and Communities.• A Climate Fit for the Future It also ensures that the harbour authority: <ul style="list-style-type: none">• Uses reducing resources to best effect• Reduces demand through prevention and innovation• Employs an integrated and joined-up approach with the wider Council and external bodies
5.	How does this proposal contribute towards the Council's responsibilities as corporate parents? No significant effect.

6.	<p>How does this proposal/issue tackle poverty, deprivation and vulnerability?</p> <p>No significant effect.</p>
7.	<p>How does this proposal tackle inequalities?</p> <p>No significant effect.</p>
8.	<p>Who will be affected by this proposal and who do you need to consult with? How will the Council engage with the community? How can the Council empower the community?</p> <p>Consultation is proactively undertaken through dialogue with the harbour forums.</p>

Section 2: Implications and Impact Assessment

9.	<p>What are the financial and legal implications?</p> <p>There are no financial or legal implications arising as a result of this report</p>
10.	<p>What are the risks?</p> <p>Without a business plan there is a risk that coherence of activities is sub-optimal, resulting in the published objectives not being met</p>
11.	<p>Public Services Value (Social Value) Act 2012</p> <p>Not applicable</p>
12.	<p>What evidence / data / research have you gathered in relation to this proposal?</p> <p>The harbour liaison forums have been consulted on this report</p>
13.	<p>What are key findings from the consultation you have carried out?</p> <p>No significant changes</p>
14.	<p>Amendments to Proposal / Mitigating Actions</p>

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